



# CSMH Board of Directors Meeting - January 17, 2023

## Minutes

Charter School of Morgan Hill  
Jan 17, 2023, at 5:30 PM PST  
@ 9530 Monterey Road  
Morgan Hill, CA 95037

### Attendance

#### Present:

Members: Vivianne Brager, Paige Cisewski, Garth Gilmour, Richard Marsh, Michelle Millard, Susan Pfefferlen, Heather Poore, Pete Settelmayer

#### Absent:

Members: Mary Borello, Shelly Guerrero, Corina Sapien

#### I. Call to Order (Presenters: Richard Marsh)

The meeting was called to order at 5:35 p.m.

##### A. Acknowledge the Mission and Vision Statement

*Charter School of Morgan Hill uses project-based learning, strong family involvement, and community interaction to develop lifelong learners prepared to be successful and innovative participants in the global community.*

##### B. Approval of Minutes (Presenters: Richard Marsh)

##### 1. Approval of Minutes from December 13, 2022

#### Motion:

Approval of the minutes from the December 13, 2022, meeting -

Motion moved by Richard Marsh and motion seconded by Garth Gilmour.

Approved 5-0

#### II. Public Comment - members of the public may speak on any topic not on the agenda (Presenters: Richard Marsh)

Please submit a "Speaker's Request" to Vivianne Brager before the meeting is called to order. Upon recognition by the Chair of the Board, please identify yourself before speaking. The CSMH Board of Directors reserves the right to limit speaking time to three (3) minutes or less per individual, and to limit the total time for public communication to no more than 20 minutes.

There was no public comment.

### III. Action Items

#### A. Approve Contract between CSMH and Calstate Construction for Bid #2020008

##### **Background**

The Charter School Board of Director's meeting on December 13, 2022, authorized the Executive Director to enter into a contract with Calstate Construction for the installation of JL Modular Buildings and modernization to existing buildings per Aedis Architectural Design Project Number #2020008. Once the contract was completed, it was stated that it would come back to the Board for approval.

The attached contract has been reviewed by the legal firm of Young, Minny and Corr with suggestions and added language incorporated into Bid 2022-1.

*The administration recommends that the CSMH Board of Directors approve the contract between Charter School of Morgan Hill and Calstate Construction to install JL Modular Buildings and modernize existing buildings dated January 17, 2023.*

##### **Motion:**

Approval of the contract between CSMH and Calstate Construction for Bid #2020008 -

Motion moved by Pete Settelmayer and motion seconded by Richard Marsh.

Approved 5-0

#### B. Authorize the Executive Director to submit grants to the CSMH Foundation

CSMH would like to make the following grant requests to the CSMH Foundation -

\$35,000 - The CSMH Foundation has committed to supporting a portion of the expenses for the Family Engagement Coordinator. The person in this position is responsible for supporting the Foundation's fundraising efforts and assisting with creating an Annual Report. Since some of the work done by this position is directly for the Foundation, they contribute \$35,000 to offset the costs of this position.

\$26,000 - The "Make it Happen" campaign at the November 2022 Gala Event was a request to fund the purchase of a greenhouse to support CSMH's agriculture science program. The campaign raised \$26,000. At the December meeting, the Board of Directors approved the purchase of a new greenhouse for \$22,406.92. The extra funds will go towards installation.

\$10,000 - The CSMH Foundation has historically contributed \$10,000 towards the 8th grade Washington D.C. trip. This money is typically used to provide scholarships to students who might otherwise not be able to attend due to the cost of the trip. This year, CSMH has provided four partial scholarships.

*It is recommended that the CSMH Board authorize the Executive Director to submit the following grant requests to the CSMH Foundation: \$35,000 to support the Family Engagement Coordinator position, \$26,000 for the greenhouse, and \$10,000 for the Washington D.C. trip.*

##### **Motion:**

Approval to authorize the Executive Director to submit grants to the CSMH Foundation -

Motion moved by Richard Marsh and motion seconded by Michelle Millard.  
Approved 5-0

C. Approve newly elected CSMH Foundation Directors for 2023-2025

As required by the CSMH Foundation bylaws (Article VII, Section 10), the Charter School of Morgan Hill must approve Board members of the Foundation. There are four Directors whose terms expired at the end of the year - Liz Bolton, Natalie Prcevski, Paul Richey, and Craig Weber. Paul Richey has agreed to serve another two-year term. Liz Bolton, Natalie Prcevski, and Craig Weber have indicated that they will not be returning to the Foundation Board. The CSMH Board of Directors sincerely thanks these members for their time, commitment, and dedication to the CSMH community.

In addition to re-electing Paul Richey, the CSMH Board of Directors will need to fill the other three vacancies. The Executive Director will present to the Board with names of possible candidates.

*It is recommended that the CSMH Board approve the election of four CSMH Foundation Board members for the terms of January 2023–January 2025.*

**Motion:**

Approval of Amol Baijal and Cynthia Sanchez-Singh as CSMH Foundation Board members for the term of January 2023-January 2025 -

Motion moved by Michelle Millard and motion seconded by Garth Gilmour.  
Approved 5-0

IV. Discussion Items

A. California Distinguished School Award

We were very excited to learn that CSMH is one of 356 schools in California to be recognized as a California Distinguished School. Since its inception in 1985, the California Distinguished Schools Award remains "one of the most important ways to celebrate exceptional schools, districts, teachers, and employees for their innovation, talent, and success in supporting students." This award is a testament to the entire CSMH community! It is not only a reflection of the hard work and commitment of our staff and students but also speaks to the amazing support we receive from our parent community.

B. Parent Education Series

CSMH will be partnering with Community Solutions to offer a parent education series. The training descriptions with dates are attached.

Please note that the four virtual trainings plus the recordings for future use is \$2700 (their quote of \$3200 on this doc is incorrect, they are fixing it).

V. Upcoming Events

- January 17th - 20th - 6th graders at Science Camp
- January 20th - End of 1st semester
- Leadership Morgan Hill visiting CSMH
- January 25th - Prospective Parent meeting at 5:00 pm
- January 26th - CSMH Bingo Night beginning at 5:00 pm
- February 1st - World Read Aloud Day
- February 6th - 10th - School Tours (mornings only)
- February 14th - CSMH Board of Directors meeting

VI. Adjournment

The meeting was adjourned at 6:13 p.m.

Minutes approved on February 14, 2023

---

Secretary Signature